

## INDUSTRIAL TREATMENT/PRETREATMENT COMMITTEE

Meeting Notes, January 14, 2015

The meeting was held in the conference room at the Littleton/Englewood Wastewater Treatment Plant at 10:00 am.



Attendees:

Name	Company
Dave Myers	Sovereign Consulting
Abigail Antolovich	UOP Honeywell
Jonathon Bridges	Littleton/Englewood WWTP
Shannon Phelps	SeaCrest Group
TR Berger	Plum Creek Water Reclamation Authority
Ken Keil	
<b>By Phone:</b>	
Dave Lewis	Boxelder Sanitation District
Tom Simpkins	Boxelder Sanitation District
Erin Neal	Burns & McDonnell
Andrew Poirot	CDPHE
Lauren Swenson	Colorado Springs Utilities
Yakup Nurdogan	Bechtel National
Katya Roybal	CH2M HILL

**Dave's comments** – *My comments for this meeting are directed to getting our committee functioning better as a group. The activities so far have been mostly as a result of Abbey and me doing things (with kudos to Jon Bridges for hosting the meetings). My suggestion for getting the committee members more involved is that we develop an action list for the things we want to do as a committee, and one or more committee members volunteer to be responsible for each of the items on the list. That way, much more will get done, and when we have a meeting, the volunteers will be giving status reports, so I don't have to talk so much.*

**Web Site** – The web page for our committee is set up on the RMWEA site, but has not been designed or filled in with our desired content. Because there have been no comments on the web page draft sent to the members, the page will be submitted as-is to the RMWEA webmaster.

**Membership** – It was discussed that the group we want to add to the current list of members is operators of treatment facilities in industry, both pretreatment and direct discharge. We are excited about the members from industry we currently have on the list, and want to add more.

An invitation to membership was drafted (by me) and included in the meeting notice. No comments were received prior to the meeting, but there was a comment from someone calling in to the meeting that the invitation did not directly address the reasons why a recipient of the invitation would want to join. I expect to receive specific comments on the invitation, so I can improve it before we use it!

I will be sending an email to the coordinators in the group asking for lists of their permit holders so we can contact them about joining.

**Membership List** - The draft membership list is attached. I filled in what I think I know about your affiliations, but please take a look and correct. As we discussed in the meeting, this list will be a link on the committee web page. Send corrections by January 30<sup>th</sup>.

**Survey** – Abbey Antolovich presented preliminary results of the survey she prepared to get information about our membership. See the survey results attached to this email. So far 15 people out of the 51 on the email list have responded. The rest of us should respond. Please provide suggestions for survey improvements directly to Abbey or Dave.

**Discussion of Potential Committee Activities** – A number of potential committee activities were discussed:

- Plant tours – There still is interest in having a plant tour connected to a social outing at a bar or restaurant nearby, so the members could get a chance to meet face to face and get acquainted. Networking opportunities were high on the list of interest in the survey, and the attendees agreed that having a “face-to-face” event is important to get the membership involved. **Someone needs to step up to organize a plant tour...if the tour is identified I will work on the social activity connected.**
- Industrial Wastewater PWO Seminar – Abbey is the organizer of this annual event, which is typically held in the spring in Golden. This is an opportunity for committee members to put their issues, topics, or contributions in front of our peers. **We strongly encourage members to present at the seminar, so please be thinking about topics you would like to present.** The programs from the last two seminars are attached to this email.
- Doing a one-day seminar – we discussed putting on a one-day seminar where educational topics are presented and training units are available for operators. A suggested topic for the “first annual seminar” was regulatory issues. Suggested topics:
  - Al Garcia from EPA – general overview, upcoming regulations
  - Lisa Knerr from CDPHE – the state’s role in enforcement and inspections?
  - A pretreatment coordinator – talking about regulations from a POTW’s perspective...suggested Jon Bridges or other.
  - An industrial discharge permit holder – suggested Julie Smith, someone from Leprino, other
  - Laboratory person – suggested Shannon Phelps, other

**To make this happen, we need to have volunteers to develop the program, reserve the location, publicize, etc. For past seminars for the Biosolids Committee, we had three people**

**work together, and it worked well.**

- Other events – It has been suggested that we have a social event that would be open to the RMWEA as a whole plus our committee members, such as a golf tournament, a clay shooting event, bowling or other event. This would be a chance to be creative and have fun. Yes? No? Ideas? **To accomplish this, we need to have a “champion” to organize the event.**

**Actions solicited from members**

- **Provide constructive comments on membership invitation (attached) by January 30.**
- **Correct membership list (attached) by January 30.**
- **Do membership survey ASAP <https://www.surveymonkey.com/s/CF5GSSC>**
- **Organize a plant tour – the new Breckinridge Brewery site on Santa Fe is a perfect target.**
- **Offer a presentation for the Industrial PWO seminar (talk to Abbey).**
- **Form a sub-committee to do a one-day seminar.**
- **Develop action item list – Jon Bridges has volunteered**

**Attachments:**

- Member List
- Draft invitation
- Past Industrial PWO Seminar topics