

OPERATIONS CHALLENGE TEAM FORM



TEAM INFORMATION -

Please complete and fax the team entry and a registration form for each participating team member; captain and coach to **703-684-2492**. Please Note: The team represents the MA/OA specified. (Please type or print neatly)

Sponsoring MA/OA:	Division <input type="checkbox"/> I or <input type="checkbox"/> II (select one)
Team Name:	
Captain:	Coach:
Your Organization's PR Person:	Email:
Address:	
City/State/Zip:	
Telephone Number:	Fax Number:

Operations Challenge Registration	Fees
<input type="checkbox"/> Operations Challenge - Full Conference Registration SEPTEMBER 24 -28, 2016	\$950

WEF Membership Applications are enclosed for: <input type="checkbox"/> one <input type="checkbox"/> two <input type="checkbox"/> three <input type="checkbox"/> four	Total
Total membership fees enclosed	

Method of Payment: Amex | VISA | MC | Check **TOTAL \$** _____

Amount \$ _____

Cardholder Name _____

Card Number _____ Exp. Date _____

Signature _____

We understand that this entry fee does not cover hotel or travel costs of team members.

Signed _____ Date _____
MA/Recognized OA Officer or Executive Director

Printed Name _____ Phone # _____

Please remit to: **Mr. Steve Harrison**
Operations Challenge 2016
Water Environment Federation
601 Wythe St
Alexandria, VA 22314
 opschallenge@wef.org
 or FAX to **(703) 684-2492**

For WEF'S Use Only \$Received Date Rec'd. Check # Code OC

WEFTEC 2016 Operations Challenge Badge Registration

Registering Operations Challenge Teams

New for 2016! Operations Challenge Team badges can now be ordered online!

Operations Challenge team payments must be received by WEF before you can access the system to register for badges.

It is important to follow the instructions for registering your teams for badges. If you close out of the online registration system prematurely, your changes or additions will not be saved.

Login information

To access registration, you must enter a username and password. The captain for the team will receive an email directly from Experient with their login information and instructions; Operations Challenge teams will receive login information approximately one week after receiving their team payment confirmation. Check your email for login credentials from Experient. (*Team payments must be received by WEF before you can receive access to the registration system.*)

To Login

- Select your team name from the drop down menu of the login page
- Enter your team name and password (check your email for login credentials from Experient)
- Follow the instructions to request badges and export team list.

To Register Operations Challenge Team members

- **Step 1** - Login
- **Step 2** – Click **Team Contact** tab to view the information
- **Step 3** - Click **Team Summary** tab to
 - *Add Operations Challenge Team Participants*
 - *Complete Demographics (hover cursor over text for information)*
 - *Complete Educational Credit Information, if applicable*
- **Step 4** - Click **View Completed** Tab to
 - Send e-mail confirmations
 - Export team list

Team Contact

One Team Contact person per Operations Challenge team (the primary the Team Captain) will be issued a username and password to register your team members. If your Team Captain has changed you must contact Steve Harrison at opschallenge@wef.org. Please allow one week before it reflects online.

*The Team Captain and/or Coach is **not** automatically registered, but must be added in order to receive a badge.*

Individual team members will be current WEF members, presently employed full time by a responsible operating water resource entity or agent. Further they must be actively employed in the operations and maintenance of the collection, treatment, industrial pretreatment, or laboratory facilities provided for them, and in the field on a routine basis.

Badge Allotment and Cost

Operations Challenge teams are allocated six (6) badges per team (one Coach, and four Team Members, one alternate). Operation Challenge participants may use their badge allotment for team participation only.

Guest Badge

Each team member is allowed to bring **one** guest to the Operations Challenge competition. The Captain will be given a promocode with a limit of 6 to distribute to the team (one Coach and four Team Members, one alternate). This code will allow guests to register (FREE) for an Expo Only pass online or on-site. Additional guests are required to pay the applicable Expo Only fee.

Guest Registration: All Operations Challenge guests must call registration customer service at [1-800 462-9420](tel:1-800-462-9420) /globally [1-240 439-2954](tel:1-240-439-2954) and provide their promocode to register.

Badge Pick-up

Operations Challenge Team Name Badges will **not** be mailed prior to WEFTEC but can be picked up beginning at 7:00am on Sunday, September 25 at the customer service counter located in Hall G at the New Orleans Morial Convention Center.

Guest Expo Only badges will **not** be mailed but can be picked up at the event using Badge Pick-up. Pre-registered Guests who provide an e-mail address when they register will receive a receipt/confirmation after submission. Print and bring your bar-code confirmation to be scanned and proceed to any Badge Pick-up counter onsite.

Badge Access

Operations Challenge Badges allows team members to access to the exhibit hall and technical sessions. Workshops, tours and ticket events are optional events and will be available for purchase.

Guest Badges give access to the exhibit hall only.

Badge Policy

WEFTEC badges are required for admission to the exhibit hall and education programs. Badges are nontransferable and must be worn at all times.

Substitution Policy

Substitution requests must be received in writing on or before August 31 to be honored. After August 31, substitutions must be processed onsite.

Operation Challenge Onsite Registration Hours

Operations Challenge Name Badges and Team Packet can be picked up beginning at 7:00am on Sunday, September 25 at the customer service counter located in Hall G at the New Orleans Morial Convention Center.

<i>Date</i>	<i>Time</i>
Sunday, September 25	7:00 am – 5:00 pm
Monday, September 26	7:00 am – 5:00 pm
Tuesday, September 27	8:00 am – 5:00 pm

Operations Challenge Hours

New Orleans Morial Convention Center, Hall F

Monday, September 26 / 9:00 am – 4:30pm

Tuesday, September 27 / 9:00am – 4:30pm

Team Payment Information

For WEFTEC questions regarding team payment, please contact opschallenge@wef.org.

Registration Services

For WEFTEC registration questions, please contact Experient Registration Customer Service:

- Phone: +1-240-439-2954
- Toll Free: 1-800-462-9420
- E-mail: WEFTEC@experient-inc.com

Office hours are Monday-Friday, 9:00am-6:00pm Eastern Standard Time

Click the links below to obtain additional registration information.

- [Hotel and Travel](#)
- [Operations Challenge Badge Information & Policies](#)
- [Earn Educational Credits at WEFTEC](#)
- [WEF Membership](#)