



# *Rumbles*

## Submittal Guidelines

*Rumbles* is the member publication of the Rocky Mountain Section of the American Water Works Association and the Rocky Mountain Water Environment Association. *Rumbles* editorial purpose is to provide information and material related to the water and wastewater industry for the Rocky Mountain region.

**Articles:** Feature articles should resemble a magazine feature rather than an academic paper. It should be of interest to the general audience, informational, and free from any promotional language. Specific product information should be made generic unless its inclusion is essential for the reader’s understanding. **Article length should be between 700 to 900 words.** Longer articles will be edited or may be published as a multi-part series. Unsolicited articles deemed to be acceptable may be published at the discretion of the Editor and on a space-available basis.

Articles must be submitted electronically (via e-mail) in Microsoft Word format. Submissions must include a headline, author by-line, a short author biography, author photo and the telephone number/e-mail address of the corresponding author. Footnotes are not used and any references, which should be kept to a minimum, should be attributed within the text of the article. Authors submitting photos also must provide captions and credit lines. *Rumbles reserves the right to reject any and all submissions.*

**Graphics:** Original graphic files (photos, figures, tables, charts) must be sent separately from text files. Photos and figures should be in TIFF or JPEG format, at least 300 dpi at a minimum size of 3×5 inches. Tables must be in Microsoft Word or Excel format. PowerPoint files are not accepted. Graphics of insufficient resolution, or larger than 6 MB (server limitation for attachments – call for delivery direction), will be rejected.

### **Important Dates for *Rumbles* Submittals**

<i>Rumbles Issue Date</i>	<i>Submittal Due Date</i>
January	November 1
March	January 1
May	March 1
July	May 1
September	July 1
November	September 1

### *Editorial Calendar*

<i>January</i>	<i>Watershed Management / Water Resources</i>
<i>March</i>	<i>Biosolids / Water Residuals</i>
<i>May</i>	<i>Keys to Utility Management Security / Public Relations</i>
<i>July</i>	<i>Conservation / Water Reuse / Small Systems</i>
<i>September</i>	<i>Computers / Software / Instrumentation</i>
<i>November</i>	<i>Process Updates - Water / Wastewater</i>