



INDUSTRIAL TREATMENT/PRETREATMENT COMMITTEE

Meeting Notes, September 24, 2014

The meeting was held in the conference room at the Littleton/Englewood Wastewater Treatment Plant at 10:00 am.

Attendees:

Name	Company
Abigail Antolovich	Honeywell
Dave Meyer	City of Westminster
Dave Myers	Sovereign Consulting
Jonathon Bridges	Littleton/Englewood WWTP
Kelly Hawkins	Leprino Foods
Ken Keil	
Tim Rynders	CDM Smith
Will Raatz	W2 Engineers
By Phone:	
Dave Stewart	Stewart Environmental
Frank Johns	Tetra Tech
Gary Girolimon	Ted D. Miller Assoc.
Gary Parham	Lockheed Martin
Lauren Swenson	Colorado Springs Utilities
Lee Grasmick	Graduate Student, Colorado State University
Lori Maag	Metro Wastewater Reclamation District
Mark Kelly	Albuquerque Bernalillo County Water Utility Authority
Pat Dowell	Metro Wastewater Reclamation District
Tom Simpkins	Boxelder Sanitation

Dave's comments – I am very excited and pleased to see the great turnout for the first meeting of the committee! Everyone was very interested and willing to contribute to the success of the group. These meeting notes are important because they help to capture our comments and action items, and because there are members of the committee who will not be able to attend meetings but will benefit from our activities by reading the committee communications. I will issue the notes to the attendees as a draft, and give you all a couple of days to respond with the things I forgot or got wrong, and then I will issue them to the group and post them on the committee web site (which doesn't exist yet).

Introductions – Everyone introduced themselves and said a bit about their jobs. We were pleased to find that there was a good mix of operations, coordinators, vendors and consultants. One of the main initial goals of the committee is to get a broad scope of participants.

Will Raatz – We were very fortunate that Will, the past RMWEA president, volunteered to come and discuss what the committee needs to do to be properly recognized by RMWEA, and to offer advice. His comments included:

- Don't try to do too much as a new committee. Everyone in the group has a lot to do with their "daytime job", and putting too much pressure on committee members to do too much leads to early burnout. He suggested that we try to do a training event in our first year and possibly a plant tour and a social event.
- The committee cannot raise money without direct involvement by the RMWEA. We need to run payment for events and any seminars or classes which generate fees through the RMWEA's accounting operation.
- Will reminded us that there is a national industrial treatment committee that is part of WEF, and that they have resources that can help us. Also, there are committees in other states that can offer assistance and advice.
- We need to submit our mission and goals to RMWEA when the group has had a chance to comment. The mission statement will be added to our committee website, plus other things we want...see RMWEA site and click on committees to see examples. **We will need to decide what goes on the web site.**
- We need to put all our events on the RMWEA calendar to avoid conflicts in the future.
- Will will announce our presence at WEFTEC.

Mission, Goals – The group was encouraged to make comments on the draft mission and goals that were sent to the group. Someone commented that they did not receive them and it was recognized that the people who responded to the request for interest after the initial email from Dave did not receive them. A copy is attached to the meeting notes. **Please send your comments and suggestions to me by October 17, 2014**

Meeting Schedule, Location - After a bit of discussion, it was agreed that the meetings will be held the second Tuesday of every other month, so the next meeting will be **November 12, 10:00 am**. We will have the meetings for this year at the Littleton/Englewood WWTP, and then will consider another location for next year. If a plant tour is planned for a meeting, it may be held at a different location and time.

Discussion of Potential Committee Activities – A number of potential committee activities were discussed:

- Having a “technical issue” segment at each meeting, where a committee member sends out a request to the group for assistance on a technical issue prior to the meeting, and the group discusses solutions to the problem.
- Having a similar “regulatory issue” segment in the meeting.
- Having one or two plant tours during the year, where a member or someone else invites the committee to tour their facility and the regular meeting is held at the facility. The person hosting the meeting would typically make a short presentation discussing the facility and pretreatment or treatment issues.
- Having a social event at a bar or restaurant in conjunction with a plant tour...possibly in conjunction with the Young Professionals committee.
- Sponsoring a training event at the Boulder Operator’s school or at a PWO seminar.
- Holding a stand-alone seminar where we would have speakers, serve a meal, and collect a fee for the event. Training unit credits can be obtained for the operators, to encourage attendance.
- Members are encouraged to make short presentations to the group at the meetings...no sales pitches please, but if you have a bona fide new technology that will benefit the group, please ask me or Abbey about it.

Election of Officers – The process was informal and those present agreed that Dave Myers would serve as the initial chairman, and Abbey Antolovich would serve as co-chair. In general, it will be expected that the two committee leaders will rotate one every two years, so the co-chair will become the chair, and there will be a new co-chair. It was decided not to have a secretary, so the chair will call on the committee members in attendance to comment on the draft meeting notes before they are issued to the group.

Actions solicited from members

- Provide comments on the mission statement and goals
- Submit technical or regulatory issues for discussion at the November meeting. Members are requested to provide a bit of background along with issue submittals, to stimulate discussion.
- Someone volunteer to coordinate the design and initiation of the committee web site with the RMWEA webmaster.
- Consider how we can involve more pretreatment operators of small facilities...they typically are not RMWEA members so didn’t get the call for members. Can coordinators supply lists of them so we can send an email? Do other organizations have access to lists of industrial facilities?

Attachments:

- Draft mission and goals statement
- Member List